

# HARTING PARISH COUNCIL

## MINUTES

Minutes of the Meeting of Harting Parish Council held at Harting Community Hall  
on **Thursday 20 January 2022 at 7.00 p.m.**

**Present:** Mr Shaxson (Chair), Mrs Bramley, Mrs Bull, Mrs Curran, Mrs Dawson, Mrs Gaterell, Mr Miller and Mr Palmer.

In attendance: Mrs Walker (Parish Clerk).

There were 3 members of public in attendance.

**177. Apologies for absence:** Mr Bonner and Mrs Martin.

**178. Declarations of Interest:** None.

**179. Minutes from Meeting held on 18 November 2021.**

The minutes of the Meeting of the Parish Council held on 18 November 2021 were agreed and signed by the Chairman as a true record.

**180. Questions from the Public:**

The following questions were raised by a member of the public:

- Was there any information from Chichester District Council (CDC) or the South Downs National Park Authority (SDNPA) about the contravention of planning regulations at Three Cornered Piece.

*The Chair of Planning responded and confirmed this was a very longstanding issue with many outstanding enforcements pending. There was currently an appeal hearing pending and until this has been heard any action from the Enforcement Department is put on hold. It is hoped the hearing will be scheduled soon to allow further progress to be made. The Council will endeavour to update affected residents with details of the appeal when they are published.*

**181. Matters of Urgent Public Importance:** None.

**182. Reports from the County and District Councillor**

Dr O'Kelly, the County and District Councillor was unable to attend the meeting but had circulated a report prior to the meeting.

**183. Climate Change Working Group update**

Mrs Healey, the lead for the Climate Change Working Group, provided a progress report. The plans for the Repair Café are under way and it is hoped this will take place on a Saturday morning in the Men's Club at Harting. It is anticipated this will be a time for people to come together to learn, meet and share ideas. The clerk is currently making

enquiries about the insurance cover, and if this can be arranged satisfactorily, it is hoped the Repair Café can be launched in March 2022.

In addition to this the group are looking at biodiversity and plastic recycling opportunities.

It is hoped a community event will be held in the Village Hall to bring together groups who are interested in the work of the Climate change group.

*The following proposal was agreed:*

*To note the report*

#### **184. Electric Vehicle (EV) Charging points**

WSCC has signed a contract to provide a large scale roll out of thousands of public charge points across the county within the next decade. The scheme is designed to boost EV uptake among West Sussex residents with no access to off-street parking. The scheme involves EV infrastructure specialists, Connected Kerb, to fully fund, install and maintain all the chargers.

Residents and community groups are being encouraged to log potential EV points via the Connected Kerb website - <https://www.connectedkerb.com/west-sussex-chargepoint-network>.

The members discussed the potential for EV points in the Parish and, after some lengthy discussion, agreed the most appropriate locations would be better supplied by the local residents directly to Connected Kerb. It was agreed the Council would aim to publicise the details as widely as possible.

It was noted that WSCC will shortly be asking for applications for EV on community owned land, and this will be considered at a further Council meeting.

The proposal was then considered. An amendment was proposed to replace the word 'agree' with 'encourage residents to apply for' and to replace 'across the Parish and that these shall be logged with the Connected Kerb scheme' with 'outside properties and the Council will consider appropriate locations on Council owned land' in the proposal which read:

*That the Council agree potential locations for Electric Vehicle charging points across the Parish and that these shall be logged with the Connected Kerb scheme*

The amendment was agreed.

The following proposal, including substantive, was then agreed:

*The following proposal was agreed:*

*That the Council encourage residents to apply for Electric Vehicle charging points outside properties and the Council will consider appropriate locations on Council owned land.*

#### **185. Warren Planting Days**

The members were updated with the latest plans to complete the final stage of planting in the Warren. The planting of 1500 saplings and shrubs, along with the previous planting and protection of regenerating trees, will see the area planted to satisfy the

requirements of the Forestry Commission Felling Licence. These plants will be delivered week commencing 14<sup>th</sup> February

It is hoped a good number of volunteers will take part in the forthcoming planting sessions to make them enjoyable community events. Sadly, the planting events planned for 2021 had to be cancelled due to Covid restrictions.

The days allocated for the planting are:

**Thursday 17 February** (times to be confirmed) – Community planting

**Saturday 19 February** (times to be confirmed) – Family planting for all ages, those unavailable on Thursday are welcome to come along.

**Sunday 20 February** - (times to be confirmed) – Round up day when the SDNPA Ranger will bring four of her ‘Sunday volunteers’ to plant any saplings that are left over. Community volunteers are welcome to return and help on this day also.

The planting days will be advertised via email, Facebook and a poster campaign.

The logistics for the day will be organised by the Woodland and Tree Sub-committee in conjunction with the SNDPA Rangers and Petra Billings.

*The following proposals were agreed:*

- i. to note the report
- ii. that the Council agree that community planting days should go ahead in the week beginning 14th February 2022 subject to any Covid restrictions in place at the time

#### **186. Platinum Jubilee 2022**

A member of public had written to the Council to suggest that the renovation of the Victorian water pump in the Street, erected to celebrate Queen Victoria’s Golden jubilee, might be considered as a suitable project to mark the Platinum Jubilee in 2022. The members agreed this would be an ideal project, but that further investigation would be needed to identify the permissions that may be needed to carry out the work and to gauge the financial implications.

It was agreed that Mr Shaxson, Mrs Bramley and Mrs Dawson would progress this and hopefully bring a report to the February Council meeting.

*The following proposal was made:*

*That the Council consider the letter received from a member of the community `and agreed that further investigation should be made.*

#### **187. Fire Service Public Consultation**

West Sussex Fire & Rescue Service had launched a public consultation dealing with proposals for the Community Risk Management Plan 2022 – 2026.

The consultation sets out the direction of the service over the next four years, and seeks feedback on six proposals which can be accessed on the dedicated Community Risk Management Plan website [here](#).

The clerk had circulated the consultation document and questions ahead of the meeting and had gathered the view of the members for consideration at the meeting. The responses to each of the six questions were agreed and would be submitted by the Clerk.

*The following proposal was agreed:*

*That the Council agree the responses to the six proposals detailed in the consultation as follows:*

Question 1	Strongly agree
Question 2	Strongly agree
Question 3	Strongly agree
Question 4 i	Disagree
ii	Agree
iii	Neither agree or disagree
Question 5	Strongly agree
Question 6	Strongly agree

#### **188. SDNP Self-Build and Custom Housebuilding Register Consultation**

The South Downs National Park Authority (SDNPA) is proposing a local connection test for people wanting to record their interest in building their own home by applying to be included on the Self-build and Custom Housebuilding Register.

A consultation on the proposed local connection test is being carried out for eight weeks between Tuesday 11 January 2022 and Tuesday 08 March 2022.

The members agreed the Planning Committee should respond to this on behalf of the Council.

*The following proposal was agreed:*

*That the Council agree the Planning Committee should respond to the SDNP Self-Build and Custom Housebuilding Register Consultation on behalf of the Council*

#### **189. Parish Council Emergency Group (PCEG)**

There was no further update from the PCEG. It was noted that Covid restrictions were being eased on 26 January 2022.

*The following proposal was agreed:*

*To note the report*

#### **190. Finance**

**190.1.** The members noted the payments made in December 2021.

Undisclosed	Clerk and RFO Salary	1,316.52
HMRC	Tax and NI contributions	324.36
Apollo Pest Control	Mole trapping	60.00
Gallagher	WMPF annual insurance	1,050.76
Surrey Hills Solicitors	Advice in connection with WMPF lease	750.00
Surrey Hills Solicitors	Advice in connection with Community Hall	840.00
Harting War Memorial Playing Field	Lengthsman	175.45

Trish Walker	Monthly Zoom subscription	14.39
M H Kennedy & Son Ltd	Grass cutting	169.20

**190.2.** It was agreed that the following payments should be made:

Trish Walker	Clerk and RFO Salary	1,262.52
Clarity Accounting Associates Ltd	Payroll November to January 2022	27.00
Debra Harknett-Godfree	Hall Bookkeeping	67.50
Trish Walker	Monthly zoom subscription	14.39
The Noticeboard Company (UK) Ltd	Nyewood noticeboard (New Homes Bonus)	1047.10

**190.3.** It was agreed that Mrs Bramley and Mrs Gaterell would authorise the online payments.

**190.4.** The income for December 2021 and January 2022 was noted.

HMRC Vat refund £1,923.84

#### **191. Bank Reconciliation for January 2022**

It was noted that the bank reconciliation had been scrutinised and signed by the Chairman of the Finance Committee. The Chairman of the Council then signed the reconciliation in accordance with the Council's Financial Regulations.

#### **192. Bank balance as of 31 December 2021 £88,411.76**

Noted.

#### **193. Budget statement to 31 December 2021**

Noted.

#### **194. Planning Committee**

The minutes of the Planning Committee held on 18 November 2021 and the file notes from the advisory meetings held on 16 December 2021 and 12 January 2022 were noted.

#### **195. Aims and Objectives Advisory Committee (AOAC)**

The minutes of the AOAC held on 15 November 2021 were noted.

#### **196. Highways and Byways Advisory Committee (HABAC)**

The minutes of the HABAC held on 30 November 2021 were noted.

The members were informed that the Traffic Working Group would be meeting with Mike Dare, WSCC, in February to discuss a possible Community Highways Scheme.

#### **197. Feedback from WMPF and HCH representatives**

The WMPF representatives reported the annual walk had been very well attended and was a good community day out.

There was nothing to report from HCH

**198. Correspondence**

A letter of thanks had been received from the Petersfield Citizens Advice Bureau for the grant provided.

**199. Clerk's report**

The report was noted. It was agreed a section for the Traffic Working Group should be added.

It was noted that the RFO in conjunction with the Council Chair had agreed, in accordance with section 4.1 of the Financial Regulations, to the installation of the new Nyewood noticeboard at a cost of £200 + vat.

**200. Items for future meetings**

Jubilee arrangements

**201. Date of next meeting:** The next meeting would be held at 7pm on Thursday 17 February 2022 at Harting Community Hall.

The meeting closed at 8.15 pm.