

HARTING PARISH COUNCIL

You are hereby summoned to attend a meeting of Harting Parish Council

Finance Committee

by video link on

Wednesday 10 March 2021 at 6.30pm

Trish Walker

Clerk to Harting Parish Council

AGENDA

- 1. Apologies for Absence**
- 2. Declarations of Interest**
- 3. Minutes** – to approve the minutes of the Finance Committee meeting held on 4 November 2020
- 4. Budget Monitoring 2020/21** (see attached budget sheets)
The following recommendation is made:
That the Committee review the budget versus expenditure for the year ending 31 March 2021 and agree to recommend any necessary movements of funds to the March Council meeting.
- 5. Asset Register** (see attached asset register)
A register of the Council assets has been agreed on an annual basis. A full audit of the assets and their condition has not been made for some years so this should be considered alongside an assessment of insurance values.
The following recommendation is made:
that the Committee agree to recommend to the Council that a full review of the Council assets should be carried out
- 6. Internal Control Review** (see attached document)
The internal audit review is required to be reviewed on an annual basis.
The following recommendation is made:
that the Committee review the Internal Control Review and report the review and any necessary changes to the March Council meeting.
- 7. Online banking** – (see supporting document for briefing note)
The following recommendation is made:
That the committee consider the paper prepared by Mr Miller and agree it should be recommended to the Council
- 8. Grant request – Kent, Surrey and Sussex Air ambulance** (see supporting document for briefing note)
The following recommendation is made:
That the committee consider if the request is suitable for a S137 grant, and whether the application should be forwarded to the March Council meeting for consideration.

9. New Parish Council laptop - (see supporting document for briefing note)

The following recommendation is made:

That the committee consider the need for a new Council laptop and agree a recommendation to the March Council meeting.

10. Date of next meeting