

HARTING PARISH COUNCIL

You are hereby summoned to attend a meeting of Harting Parish Council

Finance Committee

by video link on

Tuesday 1 June 2021 at 6.00pm

Trish Walker

Clerk to Harting Parish Council

AGENDA

1. Apologies for Absence

2. Declarations of Interest

3. Minutes – to approve the minutes of the Finance Committee meeting held on 10 March 2021

4. Annual Statements and Annual Governance and Accountability (AGAR) returns 2020/21
(see supporting document for briefing note)

to note the processes for the Governance and Audit for 2020/21 and to review the accounting statements.

The following recommendation is made:

That the committee consider the annual accounting statements and report to the Council that they have been reviewed, agreed and are recommended for adoption.

5. Asset review *(see supporting document for briefing note)*

The following recommendation is made:

That the committee agree to report to the Council that a full review of the asset register has been completed and has identified:

- i. an understatement of assets in the Council insurance schedule to be addressed in the renewal due 1 June 2021*
- ii. necessary maintenance is required to some items of street furniture*

6. Insurance *(see supporting document for briefing note)*

to review the insurance schedules for the Parish Council, War Memorial Playing Field and Harting Community Hall (attached)

The following recommendation is made:

that the Committee agree to report to the Council that they have reviewed the insurance schedules and that the Council schedule has been updated to include the correct valuations for all the Council assets.

7. Terms of Reference (attached)

The following recommendation is made:

That the Committee agree to report to the Council that they have reviewed the Finance Committee Terms of Reference and recommend any amendments to be considered.

8. Financial Regulations (attached)

The following recommendation is made:

that the Committee agree to report to the Council that they have reviewed the Financial Regulations and recommend any amendments to be considered.

9. Budget process 2022/2023 – to agree the budget setting process and timescale for the year 2022/23

10. Staff and Council subscriptions (see supporting document for briefing note)

11. Items for next meeting

- 2022/23 budget
- Precept requirement for 2022/23
- Grants for 2022/23

12. Date of next meeting