

HARTING PARISH COUNCIL

Minutes of the meeting of the **Finance Committee** held at **6.00 pm** on

Thursday 23 February 2023

The meeting was held via Zoom video link.

Present: Mr Bonner (Chairman), Mrs Bramley, Mr Miller and Mr Shaxson.

In attendance: Trish Walker, Parish Clerk

Mr Bonner noted this would be the final Finance Committee meeting of the current Council and thanked the members for their diligence and input over the last four years. Mr Miller then gave a vote of thanks to Mr Bonner for his work as Chair of the committee.

1. Apologies for Absence: Mrs Gaterell and Mr Palmer.

2. Declarations of Interest: Mr Miller declared an interest as a trustee of the Community Hall.

3. Minutes from Meeting held on 27 October 2022

The minutes were agreed by the members and will be signed in due course.

4. Budget monitoring 2022/23

The latest budget statement to the end of February 2023 was reviewed and the further predicted expenditure to the end of March 2023 was considered.

It was noted there would be an overspend in the following budget areas:

Admin – an overspend in the region of £750 is anticipated. This can be attributed to the legal fees for the hall land registry and the increase in the Council insurance premium as a result of the asset review.

Grants – an overspend in the region of £8k is anticipated. This can be attributed to the additional grants given to the War Memorial Playing Field for the replacement windows in the pavilion, the new gates and for the repayment of the insurance premium for the Henry Warren Hall.

The members agreed that a recommendation should be made to the Council to vire funds between the following budget headings:

£6.2k	to be vired from Contingency to Grants
£2.1k	to be vired from Capital to Grants
£800	to be vired from Capital to Admin

The following recommendations were agreed:

- i. to recommend that the Council approve a movement of £6.2k from the “contingency” budget to the “grants” budget.*

- ii. to recommend that the Council approve a movement of £2.1k from the “capital” budget to the “grants” budget.
- iii. to recommend that the Council approve a movement of £800 from the “capital” budget to the “admin” budget.

5. Asset Register (see appendix A)

The Asset Register was reviewed and agreed. It was noted there was not a great deal of change this year.

*The following recommendation was agreed:
that the Committee agree to confirm to the Council that a full review of the Council assets has been carried out in respect of the 2022/23 accounts.*

6. Internal Control Review

The members reviewed the Internal Control and were satisfied that it covered the new arrangements for the online banking system.

*The following recommendation was agreed:
that the committee agree to confirm to the Council that the Finance Committee have reviewed the Internal Control Review for 2022/23*

7. CIL payments and spending

The members noted that a total of £14,850.69 had been received in respect of the CIL. The payments shown below had been offset against the CIL monies leaving a balance available to spend of £4276.94.

Fingerposts	4756.27
Nyewood Hall chairs	2180.00
Nyewood Hall tables	2637.48
Nyewood Hall defibrillator	1000.00

8. Date of next meeting

The next meeting will be arranged for May/June 2023 to consider the annual accounts.

The meeting closed at 6.30pm

HARTING PARTSH COUNCIL
(For Year Ending 31st March 2023)

The known assets of the Parish council: -		value	disposed	purchased	insurance
A. OFFICE EQUIPMENT					
Various pieces of stationery and equipment		£1.00			100.00
Computer		£669.00		May-21	670.00
Projector and screen		£434.00		Aug-18	500.00
B. PERMANENT BUILDINGS					
1. Harting Community Hall & Car Park		£601,857.00			750,000.00
2. Contents of Community Hall		£15,846.61			17,000.00
3. War Memorial Playing Field and pavilion with entrance gates		£90,000.00			170,000.00
4. Contents of Pavilion		£2,000.00			5,000.00
5. Equipment: Temporary floodlights		£457.46			600.00
6. South Gardens car park		£25,000.00		Jun-19	-
7. Bus stop concrete base (outside old school)		£1.00			-
C. OPEN SPACES					
1. Furze Meadow	Bench seat	£1.00			350.00
2. South Gardens & Warren: comprising 14.5 acres of woodland and grassed area with 2 ponds					
Equipment	Play furniture	£1.00			
	Goal nets	£48.26		Jun-19	
	3 seat and 1 cradle swing	£5,534.18			5,500.00
	Steel memorial seat	£1.00			300.00
	Wooden seat	£1.00			300.00
	Kompan Play area	£57,614.67			60,000.00
	Twizzler	£905.00		Apr-19	1,000.00
	Slide	£4,650.00		Jul-19	4,700.00
	Lifeline and stand	£329.38		Feb-20	350.00
	Dog bins (4) & glove dispenser	£317.12			200.00
	Dog waste glove dispenser	£138.92			100.00
	Tree popper	£301.00		Nov-22	301.00
	12 Weed slashers	£46.68		Jun-21	50.00
	Litter bin South Gardens	£345.60			150.00
Benches	Two metal benches	£832.84		Nov-16	850.00

Deer fencing	Warren fencing	£13,123.10	Dec-20	18,000.00
	Barrier gates	£1,862.00	Apr-21	2,000.00
	South Gardens signage	£788.00	Oct-21	800.00
3. War Memorial Playing Field: 5.62 acre playing field				
Containing -	Tennis court with fenced surround	£1.00		-
	2 swing seat	£1.00		2,500.00
	7 bench seats (on grounds and in tennis court)	£2,164.17	Mar-17	2,200.00
D. MUSEUM PIECES found in the Parish of Harting stored in the Parish Council store in the Village				
		£1.00		
E. SOUTH HARTING: ARTEFACTS				
Whipping post & stocks (by church wall)		£1.00		400.00
Notice board (South wall village shop and public toilets)		£540.00		600.00
Village pump (old school wall)		£1.00		600.00
Timber seat (North Lane)		£1.00		300.00
Bus shelter (Nyewood)		£1.00		600.00
Bus shelter (East Harting)		£1.00		2,500.00
Brazier "Beacon Hill" (with Jumbo)		£1.00		400.00
Lot: Festivities paraphernalia		£1.00		1,200.00
Telephone Box (West Harting)		£744.00	Nov-21	150.00
Telephone Box (Nyewood)		£1.00		150.00
Telephone Box (East Harting)		£1.00	Feb-20	150.00
Fence along stream from Old to New School		£996.50		1,300.00
Fence along stream extension		£550.00	Nov-16	
Nyewood Notice Board		£872.58	Jan-22	900.00
Nyewood SID pole		£400.00	Apr-21	400.00
Nyewood Gateways		£1,062.00	Dec-19	1,200.00
School/Hall fingerposts		£398.00	2014	400.00
The Street Sign		£21.87		50.00
Speed Indicator Device		£1,867.02	Feb-20	1,800.00
Fingerposts		£1.00	Feb-22	5,000.00
F. Defibrillator kept at Parish Church				
		£216.71	Oct-16	500.00

ESTIMATED TOTAL VALUE at 31 March 2023

£832,952.67

