

## HARTING PARISH COUNCIL

**Minutes** of the meeting of the **Aims and Objectives Advisory Committee (AOAC)** held at Starboard Cottage, South Harting on **Wednesday 12 March 2025 at 2pm**

**Present:** John Miller (JM) (Chairman), Tamsin Cormack (TC), Katherine Hewetson (KH), Alex Olphert (AO) and Andrew Shaxson (AS).

**In attendance:** Trish Walker (TW)

- 1. Apologies for Absence:** None.
- 2. Declarations of Interest:** None.
- 3. Minutes from Meeting held on 11 February 2025:** Agreed.
- 4. To consider the updated Council information leaflet and what actions are required.**

The previous leaflet produced in 2019 was considered and it was agreed the updated leaflet should contain the following:

- Front page with updated photograph and revision of the statement previously used. The term 'pleasant place' to be changed.
- 'Who we are' page – updated to include a little more about councillors and possibly a photo of each councillor or a group photo.
- What the Council does
- What we have achieved – response to Covid-19, new website, new format APM, Parish Priority Statement, managed to keep precept within cost of living increases, received £69 in grants, upkeep of S Gardens and the Warren, councillors all volunteers, 20mph and crossing, Operation Watershed, facilitation of road works, stable council membership
- Visions
- Chairman's section
- How to contact the PC/find information and meeting details – to include details of the Parish News and the website, invite people to come to meetings

The following action points were agreed:

- TW to ask Paul Martin if he is able to help with leaflet
- KH to ask Mark Rayford if he can supply photos
- KH – front page photo and blurb
- KH – Visions page
- TC – 'Who we are' page and what the Council does
- TW – What we have achieved page
- AS – Chair's section
- TW – where to find us and meeting info
- JM & TW to edit leaflet

It was agreed a draft leaflet should be ready by 4 April for consideration and with the aim to have the leaflets ready at the APM on 11 May 2025. It is hoped attendees may take some leaflets to deliver in the areas they live.

**5. Date and venue of next meeting**

Wednesday 14 March 2025 at 2pm in Starboard Cottage, South Harting.

The meeting closed at 3.09pm