

HARTING PARISH COUNCIL

Minutes of the meeting of the Finance Committee held at 5.00 pm on

Wednesday 12 March 2025

The meeting was held via Teams.

Present: Mr Bonner (Chairman), Mr Miller, Mr Palmer and Mr Shaxson.

In attendance: Trish Walker, Parish Clerk

1. Apologies for Absence: Mrs Bramley.

2. Declarations of Interest: None.

3. Minutes from Meeting held on 2 December 2024

The minutes were agreed by the members and will be signed in due course.

4. Budget Monitoring 2024/25

The latest budget statement to the end of February 2025 was reviewed and the further predicted expenditure to the end of March 2025 was considered (see Appendix A).

It was noted there would be an overspend in the following budget areas:

- Staff Salary £1596.65
- Subscriptions £55.79
- Maintenance £111.08
- Insurance claim £2184.00

The overspend in Staff Salary was as a result of a higher than anticipated NALC cost of living increase and additional hours as a result of the road closure problems in the village. The other overspends were minimal and the insurance claim related to a payment to the War Memorial Playing Field which was offset by a payment from the insurers.

£1.3k to be vired from Admin to Staff Salary

£.3k to be vired from Capital to Staff Salary

The following recommendations were agreed:

- i. to recommend that the Council approve a movement of £1.3k from the "admin" budget to the "staff salary" budget.*
- ii. to recommend that the Council approve a movement of £300 from the "capital" budget to the "staff salary" budget.*

5. Earmarked Funds 2024/25

The Council is required to earmark funds where projects are not being completed within the financial year, or where funds are being accumulated for future projects or expenditures.

After consideration the earmarked funds (see Appendix A) in conjunction with the predicted budget outcome, the members agreed the following recommendations should be made:

- i. to recommend that the Council approve a movement of £7000 from the general reserves to the earmarked reserves for the Harting War Memorial Playing Fields project.*

- ii. *to recommend that the Council approve a movement of £6357.00 from the general reserves to the earmarked funds for the play area repairs.*

6. Asset Register

The Asset Register for 2024/25 was reviewed (see Appendix B) and the asset value figures were agreed for the year.

The following recommendation was agreed:

that the Committee agree to confirm to the Council that the Council asset values for the year 2024/25 have been reviewed and agreed.

7. Internal Control Review

The members reviewed the Internal Control and were satisfied that it covered the scope of the Council finances.

The following recommendation was agreed:

that the committee agree to confirm to the Council that the Finance Committee have reviewed the Internal Control Review for 2024/25.

8. CIL payments and spending

The current CIL situation was noted.

9. Any other business

There was some discussion about a potential grant application from the Community Hall which would likely be requesting a grant or loan in the region of £35k to progress the installation of more solar panels and storage battery. There is already £6166 earmarked for the battery and with the Hall making this sum up to £10k there would likely be a request for the balance. This will be reviewed by the Council once an application is received, however it was noted a part grant and part loan may be given consideration.

There had also been an email from the Friends of Harting School with regard to funding for repair of the Roundhouse. This was not a formal application but an enquiry about possible use of CIL monies or if the Council might back a school bid to the SDNPA CIL process. The Clerk will find out more information.

10. Date of next meeting

The next meeting is to be arranged and will be at the beginning of June to review the AGAR.

The meeting closed at 5.36pm

Appendix A

Harting Parish Council
Summary of Receipts and Payments Account 2024/25
Period 1.4.2024 - 31.3.2025 (estimated)

	YTD Actuals	Annual Budget (Planned)	YTD Planned less Actuals	% YTD Actual v Annual Budget
Receipts				
Precept	56,975.00	56,975.00	-	100.00%
Bank Interest	2,505.12	-	2,505.12	
Grants/Donations/Compensation	25,000.00	-	25,000.00	
CIL (Community Infrastructure Levy)	1,654.44	-	1,654.44	
Insurance Claim	2,184.00	-	2,184.00	
Other	55,035.94	-	55,035.94	
VAT Reclaimed	1,881.77	-	1,881.77	
Total Receipts	145,236.27	56,975.00	- 88,261.27	254.91%

	YTD Actuals	Annual Budget (Planned)	YTD Planned less Actuals (i.e. unspent)	% YTD v Annual Budget
Payments				
Staff Salary	20,296.65	18,700.00	-1,596.65	108.54%
Administration	8,583.86	9,970.00	1,386.14	86.10%
Subscriptions/membership	755.79	700.00	-55.79	107.97%
Capital	-	1,000.00	1,000.00	0.00%
Maintenance	8,161.08	8,050.00	-111.08	101.38%
Grants	7,448.85	12,005.00	4,556.15	62.05%
Insurance Claims	2,184.00	-	-2,184.00	
Contingency	-	1,250.00	1,250.00	
WMPF Funding	2,650.00	2,650.00	0.00	100.00%
HCH Funding	2,370.00	2,650.00	280.00	89.43%
Subtotal - budgeted payments	52,450.23	56,975.00	4,524.77	92.06%
VAT paid to be reclaimed	2,824.84			
Plus transferred to earmarked funds				
Total	55,275.07	56,975.00	4,524.77	

Earmarked funds	YTD Actuals	Funds held at 1.4.2024	Funds added in year	Balance available
South Gardens Crossing	40,000.00	15,000.00	25,000.00	-
Elections	-	900.00	-	900.00
HCH Grant	-	2,783.58	-	2,783.58
HCH Solar Battery Grant	-	6,166.00	-	6,166.00
Operation Watershed	-	1,735.82	54,033.60	55,769.42
Miss Bristol legacy	-	3,000.00	-	3,000.00
Community Infrastructure Levy	-	13,380.86	1,654.44	15,035.30
South Gardens	-	2,000.00	-	2,000.00
Harting CAN bird boxes	-	1,490.05	-	1,490.05
Speedwatch	-	3,000.00	-	3,000.00
Committee Room Refurbishment	-	-	-	-
Total	40,000.00	49,456.31	80,688.04	90,144.35

Total payments made	95,275.07
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Appendix B

HARTING PARISH COUNCIL

(For Year Ending 31st March 2025)

The known assets of the Parish council: -	value	disposed	purchased
A. OFFICE EQUIPMENT			
Various pieces of stationery and equipment	£1.00		
Computer	£669.00		May-21
Projector and screen	£434.00		Aug-18
B. PERMANENT BUILDINGS			
1. Harting Community Hall & Car Park	£601,857.00		
2. Contents of Community Hall	£15,846.61		
3. War Memorial Playing Field and pavilion with entrance gates	£90,000.00		
4. Contents of Pavilion	£2,000.00		
5. Equipment: Temporary floodlights (WMPF)	£457.46		
6. South Gardens car park	£25,000.00		Jun-19
7. Bus stop concrete base (outside old school)	£1.00		
C. OPEN SPACES			
1. Furze Meadow			
Bench seat	£1.00		
2. South Gardens & Warren: comprising 14.5 acres of woodland and grassed area with 2 ponds	£1.00		
Play furniture			
Goal nets	£48.26		Jun-19
3 seat and 1 cradle swing	£5,534.18		
Steel memorial seat	£1.00		
Wooden seat	£1.00		
Kompan Play area	£57,614.67		
Twizzler	£905.00		Apr-19
Slide	£4,650.00		Jul-19

Equipment	Lifebelt and stand	£329.38	Feb-20
	Dog bins (4) & glove dispenser	£317.12	
	Dog waste glove dispenser	£138.92	
	Tree popper	£301.00	Nov-22
	12 Weed slashers	£46.68	Jun-21
	Litter bin South Gardens	£345.60	
Benches	Two metal benches	£832.84	Nov-16
Deer fencing	Warren fencing & barrier gates	£13,123.10	Dec-20
	Barrier gates	£1,862.00	Apr-21
	South Gardens signage	£788.00	Oct-21
3. War Memorial Playing Field: 5.62 acre playing field			
Containing -	Tennis court with fenced surround	£1.00	
	2 swing seat	£1.00	
	7 bench seats (on grounds and in tennis court)	£2,164.17	Mar-17
D.	MUSEUM PIECES found in the Parish of Harting stored in the Parish Council store in the Village Hall	£1.00	
E. SOUTH HARTING: ARTEFACTS			
	Whipping post & stocks (by church wall)	£1.00	
	Notice board (South wall village shop and public toilets)	£540.00	
	Cycle rack (by White Hart pub)	£87.95	Dec-23
	Village pump (old school wall)	£1.00	
	Timber seat (North Lane)	£1.00	
	Bus shelter (Nyewood)	£1.00	
	Bus shelter (East Harting)	£1.00	
	Brazier "Beacon Hill" (with Jumbo)	£1.00	
	Lot: Festivities paraphernalia	£1.00	
	Telephone Box (West Harting)	£744.00	Nov-21
	Telephone Box (Nyewood)	£1.00	
	Telephone Box (East Harting)	£1.00	Feb-20

Fence along stream from Old to New School	£996.50	
Fence along stream extension	£550.00	Nov-16
Nyewood Notice Board	£872.58	Jan-22
Nyewood SID pole	£400.00	Apr-21
Nyewood Gateways	£1,062.00	Dec-19
School/Hall fingerposts	£398.00	2014
The Street Sign	£21.87	
Speed Indicator Device	£1,867.02	Feb-20
Fingerposts	£1.00	Feb-22
F. Defibrillator kept at Parish Church	£354.49	Feb-24

ESTIMATED TOTAL VALUE at 31 March 2025

£833,178.40

Signed..... date.....

Signed..... date.....

Chairman

Clerk